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## **Collaborative document**

*Use Collaborative document*

*Online collaborative documents are documents based on the cloud. There are several different platforms that allow users to access a single document at the same time, (real time collaboration).*

*These are great tools for brainstorming ideas, planning, sharing ideas..*

*Two common examples are:*

***Google suite (Docs, Sheets, Slides)***

***Microsoft 365 word (Excel, PowerPoint)***

# Tech

